



Bay Olympic Policy on Fundraising

1. Purpose

The purpose of this Policy is to define the parameters for fundraising at Bay Olympic.

Bay Olympic must always abide by the Gambling Act and the Alcohol Licensing Regulations. Any games of chance including raffles, must comply with the rules under the Gambling Act 2003.

The Gambling Act requires raffles to be supervised by a person from the community who is independent of the organisation conducting the lottery.

2. Policy

Bay Olympic has approximately 1,200 playing members across over 100 teams.

Members or non-members may not conduct raffles, fund raising, or canvas signatures for petitions of any kind without written/emailed authorisation from the Secretary. If permission is not granted, the individual or group may request the Executive to review the decision of the Secretary.

Where approval for a Raffle is granted, the following conditions apply:

- The Gambling Act states it is illegal to offer Liquor as a prize.
- Raffle tickets that are not drawn on the day will need the following requirements written on them, as listed in the Gambling Act;
 - The authorised purpose for which the gambling is conducted.
 - Date raffle closes.
 - Number of tickets to be sold.
 - Details of where, when, and how results will be made available.
 - The name and contact number of the club member organising the raffle.
 - The name and contact number of the independent person from the community who will supervise the selling and drawing of the winners of the raffle.
 - The following will have to be strictly adhered to:
 - Neither the organiser or the supervisor can hold a ticket.
 - The total prizes do not exceed \$5,000.
 - The potential turnover of any gambling activity does not exceed \$25,000.
 - The prize/s must remain the same once the tickets are offered for sale.
 - Results must be declared within 3 months of the start of selling and within 14 days after ticket sales cease.
 - The winner/s must be advertised on the Club notice board at minimum.
 - If a prize or reward is unclaimed within 3 months of the declaration of the result, it may be disposed of according to the Secretary's directions.

3. Responsibility

It is the responsibility of the Secretary of the Executive Committee to manage the application of this Policy.

4. Review

This policy was reviewed and approved by the Executive Committee on 29 September 2021. It will be reviewed annually. The next review will be in September 2022.